



# FACULTY PRESENTATION FORM

Employee Education System must insure balance, independence, objectivity, and scientific rigor in all EES sponsored educational activities. All faculty participating in an EES-sponsored activity are required to complete a Faculty Presentation Form. It is a requirement of the credentialing body that faculty complete this form in order for credit to be certified. Please complete one form for each lecture (if different topics).

***This section to be completed by course director:***

Course Title: \_\_\_\_\_

Intended Audience for this activity:

***This section to be completed by faculty:*** Please ensure that your presentation(s) is/are properly cleared through your OpSec Office prior to presentation.

Title/Date of Presentation: \_\_\_\_\_

Name of Presenter(s): \_\_\_\_\_

Time Allocated for Presentation: \_\_\_\_\_  
(minutes)

Teaching Methods to be Used:    Lecture      Discussion      Slides      Overheads  
   Panel Presentation      Small Group Interaction      Other \_\_\_\_\_

**Presenter's Objectives:** At the conclusion of this presentation, participants should be able to:  
[provide at least 3 sub-objectives]

(1)

(2)

(3)

**ABSTRACT.** Please provide a short abstract of your presentation. The abstract should correspond to your objectives and be about 300 words. If you need additional space, please use the back of this form. The abstract, of your presentation, is required in camera-ready format for placement in the Conference Brochure.

FAX completed forms to: Mr. Tom Smith (410) 436-4117 or email to  
[Thomas.Smith@apg.amedd.army.mil](mailto:Thomas.Smith@apg.amedd.army.mil)